



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

HORSE PARK EVENT HOST

Job Number: 20000549

Job Code: 15250V000101

Job Group: 1500 - PARKS AND RECREATION

Job Established: 10/16/1999

Job Revised: 02/16/2008

Grade: 12 Salary (MIN - MID):

\$14,938-\$19,789 - Hourly

\$2,427.44-\$3,215.72 - 37.5 Hr. Monthly Salary

\$2,589.26-\$3,430.10 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Prepares audio-visual and live presentation programming for scheduled and unscheduled events at the Kentucky Horse Park. Serves as announcer while riding and presenting horses in shows and responds to visitor questions. Trains and coordinates the work of staff making presentations; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree.

EXPERIENCE:

Must have one year of experience in the direct care of horses including experience-riding horses AND must have one year of experience in public speaking, classroom teaching, broadcasting, public relations, journalism or in a related field.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

Experience in the direct care of horses including experience-riding horses will substitute for the required education on a year-for-year basis.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Serves as the primary host and announcer at Horse Park shows including the Parade of Breeds and the Hall of Champions. Researches and drafts scripts using resource material about horses. Selects appropriate materials to be presented including historical information about horses, music and other materials related to the production of shows. Assists in coordinating the Horse Park staff that are involved in making presentations about information on the park to visitors. Responsible for coordination of special promotional shows and events requiring a Park announcer. Has responsibility for selecting, maintaining and operating sound equipment and video monitors in making presentations. Assists when needed with the equine area.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is performed in outside arenas in all types of weather conditions. Incumbents must have a thorough knowledge of horses and be able to speak clearly and distinctly using proper grammar as they represent the Horse Park.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.